

Our Privacy Policy

Fingertip Enterprises, LLC is the sole owner of the information collected on this website. Our Privacy Policy describes how We use personally identifiable information and for what purposes. The use of our website is your acceptance of our Privacy Policy. Our Privacy Policy does not apply to companies we do not own.

Use of Services available On Our Websites and Shopping Carts

When You place an order for any of the products offered for sale on any of our websites, We will ask you for personally identifiable information to process Your order. We use third-party secured software to verify your identity and address in order to process orders for our services and products and to prevent fraudulent use of credit cards and our website. The information used to process these orders is integrated with authorize.net, a secure "gateway." Secure Sockets Layer (SSL) software encryption is used to protect your personal identifiable information.

We use this information for billing purposes and to fill Your order and for recurring billing. If we have trouble processing an order, we will use this information to contact you. We may send you e-mails to assist you in using our websites, one or more shopping carts (shopping carts) and other information relating to our services and products, including advertising. We will also use this information to communicate with You by e-mail and telephone.

Service-related Announcements

We will send you strictly service-related announcements on rare occasions when it is necessary to do so. For instance, if our service is temporarily suspended for maintenance, we might send you an e-mail.

Customer Service

Based upon the personally identifiable information you provide to us, We may send you a welcoming email as well as other e-mails from time-to-time which may be of interest to you, including promotional information. We will also communicate with You in response to your inquiries, to provide the services you request, and to manage your account We may communicate with you by email or telephone.

Sharing Personally Identifiable Information

We may share anonymous information about our customer base with third parties to assist us in managing our website, marketing and for business management purposes.

Agent and Affiliates

We use outside companies to manage Our Website, fulfill orders, and a credit card processing company to bill you for goods and services. We use shopping carts connected to authorize.net, a "gateway," to encrypt personally identifiable information, and both the gateway and shopping cart gateway may retain such information for the purposes of recurring billing and for the shopping carts' and gateway's own internal records. We may use agents and affiliates to assist us in communicating with Our customers and potential customers who visit our websites and shopping cart. These agents may receive your personally identifiable information to assist us in contacting our customers and potential customers. Both the shopping carts, which we license from third parties, and gateway may have their own privacy policy, which may differ from Our Privacy Policy.

We may partner with others to bring You services and products that may be of interest to you. We expect, but cannot require, such partners, advertisers and affiliates to respect the privacy of Our users.

Third parties, including our partners, advertisers, affiliates and other content providers accessible through our site, may have their own privacy and data collection policies and practices. For example, during your visit to our site you may link to, or view as part of a frame on Our Websites or Shopping carts, certain content that is actually created or hosted by a third party.

Legal Disclaimer

We reserve the right to disclose your personally identifiable information as required by law and when we believe that disclosure is necessary to protect Our rights and property, the rights and property of others and/or to comply with judicial proceedings, court orders, or legal process.

Opt-out

If you no longer wish to receive our promotional communications, you may opt-out of receiving them by following the instructions included in each communication or emailing us at customerservice@legalemployeehandbook.com and list the subject of your e-mail as "UNSUBSCRIBE."

Log Files/QR Tracking

As with most websites, We may gather certain information automatically and store it in log files. This information includes internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, operating system, date/time stamp, and click stream data.

We may use this information, which does not identify individual users, to analyze trends, to administer Our websites and shopping carts, to track users' movements around the website and to gather demographic information about our user base as a whole.

We may use third-party tracking vendors that use cookies and log files and QR tracking when we use QR barcodes on our website to track non-personally identifiable information about visitors to our website in the aggregate and usage of our website.

Cookies

A cookie is a small text file that is stored on a user's computer for record-keeping purposes. We may use cookies on this website. We do not link the information we store in cookies to any personally identifiable information you submit while on our website except as may be required to download our products you ordered. While on Our website, our advertisers, promotional partners or other third parties may use cookies or other technology to attempt to identify some of your preferences or retrieve information about You.

We may use both session ID cookies and/or persistent cookies. We use session cookies to make it easier for you to navigate our website. A session ID cookie expires when you close your browser. A persistent cookie remains on your hard drive for an extended period of time. You can remove persistent cookies by following directions provided in your Internet browser's "help" file.

If you reject cookies, you may still use our website, but your ability to use some areas of our website may be limited. For example, cookies are used in our shopping cart for processing orders.

Security

The security of your personal information is important to us. When you enter sensitive information (such as a credit card number and credit card verification number) on our order forms, we encrypt that information using secure socket layer technology (SSL) for your protection.

We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

Changes in Privacy Policy

We reserve the right to modify this Privacy Policy at any time, so please periodically visit our websites and shopping carts to review this Policy frequently. If we make material changes to this policy, we will notify you on Our Websites or by e-mail.

Contact Us

If you have any questions or suggestions regarding Our Privacy Policy, please contact us at: customerservice@legalemployehandbook.com or by U.S. mail: Fingertip Enterprises, LLC, 9121 N. Military Trail, Suite 107, Palm Beach Gardens, FL.